



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

ARTS COLLEGE, BULDANA

**BEHIND HAJI MALANG, CHIKHLI ROAD,
443001**

www.artscollegebuldana.org

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

1. The Arts College, Buldana is established in Aug.1995 under the aegis Shri Sharad Shikshan and Yuvak Kalyan Sanstha Chikhli Dist. Buldana. The college is affiliated to Sant Gadge Baba Amravati University, Amravati. It is co-educational & single faculty institution. The College has run undergraduate (UG) programmes is Bachelor of Arts (B.A.). In this program we offered 8 subjects i.e. English, Marathi, History, Political Science, Economics, Home Economics, English Literature and Marathi Literature. English and Marathi are compulsory subjects for all students. Out of which students have to choose any three of remaining subjects. Home Economics are only for girls. The College also offers Ph.D. Programme in Marathi, English, Political Science, and Economics as well as Home-Economics in the faculty of Humanities. The College has undergone assessment and accreditation by NAAC with “B” Grade having C.G.P.A 2.13 in 2013 (Cycle 2nd). Our total admitted strength in the current session is 323. We have received permanent affiliation from parent University. The college is recognized by UGC under 2(f) & 12 (B) of the UGC Act. There are 09 full time teaching faculties working in the College. All faculty members have Ph. D. and out of which 05 are Ph. D. Supervisors. The total Non-teaching staffs are 07. The Department of Sport is very active. As a result of its efforts, students are colour coat holders and won Silver & Gold Medals in various games and Sports. The NSS unit of the college has been approved with strength of 100 volunteers. The volunteers of NSS units are very actively working in various fields and also they spread the message of Unity and Secularism in the society.

Vision

The Institution Moto is **Nahi Dnyanen Sadrusham**. The Arts College, Buldana is committed to fulfil the mission of the parent body. **Nahi Dnyanen Sadrusham the main aim of our college is to shape the overall personality of youth and to make them ideal citizens. It has full faith in the mission, which is to produce intelligent, disciplined and self-reliant students who may prove to be good, healthy and responsible citizens of India.** As a learning community committed to pursuing excellence and inspiring achievement, provides quality educational programs and services to enrich and empower students to reach their full potential as informed and productive members of the society.

Mission

To provide educational facilities to the students coming from semi-urban, rural and poor families to shape their physical in mental and academic personalities and to train equip such student to face the challenges of Life.

- * To impart Qualitative, value based and carrier oriented education.
- * To create social and National awareness and enable them to become responsible citizens.
- * To develop confidence, self-reliance courage and decision making ability among the students.

* To provide a platform to the students by giving them and opportunity to face all challenges of the competitive world with their potential in cultural activities, Sports, athletics and other events.

* The mission is communicated to the students at the beginning of the year by organizing symposium, workshop and seminar and for the teaching community, staff members and stakeholders.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- 1) Co-educational institution imparting education to large number of rural & urban students from one stream viz. Humanities.
- 2) Permanent affiliated to Sant Gadge Baba Amravati University Amravati and is recognition by UGC under 2(f) & 12 (B).
- 3) Pollution free campus with well equipped infrastructure in 2.67 acres of land.
- 4) Well equipped Central Library with reading room.
- 5) Well equipped Computer Lab with 26 computers for academic purpose only.
- 6) All faculty members are Ph.D.
- 7) Five Approved Research Centres for Ph.D.
- 8) Social Awareness programmes are conducted by NSS and participation of Volunteers in various social activities & special camp.
- 9) Availability of some Playgrounds, Indore training facility, Health Centre.

Students achieved laurels in Sports at District, state & National level.

Institutional Weakness

- It limits the Academic flexibility.
- As students are weak in English, English language is barrier for effective Communication.
- Proximity to rural area which results in intake of low income group students.
- All classrooms are not ICT enabled.
- Placement opportunities are very less due to the inadequate growth industries in the local area.
- No Postgraduate Courses in Arts faculty.
- Lack of educational consistency among female students due to practice of early marriages in society.

Institutional Opportunity

Enhanced research through research centres. High ratio of female students empowering female students through various educational components. Strengthened ICT facility. The establishment of Entrepreneurship Development Cell to help students for Start-up. Strengthened Alumni Association and their involvement in academic, research, and mentorship activities for the students. Research oriented bent of mind of teaching faculty.

Institutional Challenge

- Getting grants through Government funded projects and consultancies and schemes. Keeping pace with technological advancement.
- To make the students communicative in English.
- To inculcate values and sense of confidence among students is a challenge.
- Difficulty in Academic-Industry - NGO Interaction.
- Difficulty in Placement opportunities for Graduates of Humanities as compared to Engineering and IT.
- Students from rural background with diverse needs.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular Aspect the College is affiliated to Sant Gadge Baba Amravati University. It offers UG and Research Programs in Humanities. The Curriculum is designed by the affiliated university.

1. Curriculum Planning & Implementation: The Academic Calendar is prepared by the IQAC, highlighting Teaching Days, Schedule of Unit Tests, Curricular, Co-curricular activities. The IQAC organizes a meeting of all faculty members to present the result analysis. Steps to be taken for improvements in results are suggested to the faculty of each Department. The IQAC prepares the centralized Time Table for the implementation of teaching work and prepare the Annual Teaching Plan. The Annual Plan and Daily Teaching Work are noted down in the Academic Diary by each faculty. Conventional chalk-talk method coupled with ICT teaching pedagogy, PPTs, on-line talks, Group discussion, seminars, Guest lectures are arranged there by learning made interesting. College is preparing to implement NEP-2020.
2. Curriculum Enrichment: For Curriculum enrichment programmes such as programmes on crosscutting issues are organised on the areas Professional Ethics, Gender Sensitization, Women Empowerment, Human Values and Environment & sustainability. Students are allotted project work, field work.
3. Feedback: Feedback system is developed in the college to evaluate overall curriculum and curricular activities. Feedback is taken from students (Department-wise), teachers, employers and alumni. While revising the curriculum, the latest development in the subject and the feedback received from the stake holders is given almost consideration.
4. Evaluation: To evaluate the progress of students, Unit Tests, Assignments, Seminars, Project Assignments are allotted to the students.

Teaching-learning and Evaluation

1. **Student Enrolment and Profile:** The students admitted in our college are from different economic background through Admission committee. College follows reservation policy as per the guidelines of

State and Central government. Student Induction Program is conducted for newly admitted students. The teaching learning and evaluation processes are planned in advance & executed in accordance with academic calendar.

2. **Student Teacher Ratio:** College has adequate student-teacher ratio which enables strong interaction between students and teachers.
3. **Teaching Learning Process:** Student-centric teaching methodology is adopted. Students are supported in learning through Soft Skill Development Program, Subject Association, and YouTube lectures, Bridge Course, Value Added Courses, and Field Visit. ICT tools are used by the faculty. Faculties prepare Question Bank for students after the completion of each unit.
4. **Teacher Profile and Quality:** To maintain the standards and quality, college has well qualified, devoted faculty members. All faculty members are Ph. D. with experiences of teaching and research. The teacher updates themselves by participating in faculty development programmes.
5. **Evaluation Process and Reforms:** College Examination Committee has been formed for the smooth conduction of CIE. The college has a well-organized mechanism for redresser of examination related grievances. The students can approach the Teachers, College Principal and committee members of examination to redress the examination related grievance. The procedure for handling examination related complaints is transparent, time bound and effective.
6. **Student Performance and Learning Outcomes:** Program outcomes (PO), program specific outcomes (PSO) and course outcomes (CO) offered by the institution are stated and displayed on notice board. Students are made aware about PO, PSO and CO in Induction program. The attainment of POs, PSOs and COs are measured through CIE & university results.
7. **Students Satisfaction Survey:** Every year Student Satisfaction Survey is conducted by IQAC for feedback about student academic and overall performance.

Research, Innovations and Extension

The College has a Research Cell & IQAC to motivate the faculty members to write research papers and submit it to various conferences & seminar etc. Research Cell also helps to create research culture among faculty members and students. Entrepreneurship & Soft skill development. Research Publications: There are 57 research papers published in journals, 27 research papers are published in National & International conferences, 07 Books & 03 edited Chapters are published in Books also.

Extension Activities for holistic Development: College provides vibrant platforms to impart holistic education to students through NSS- experiential learning such as Civic Responsibility, Environmental awareness, Health and Hygiene, Cleanliness for Good living, Gender Equality, Human Values, Awareness about Digital World & Cyber Security.

Extension / Outreach Program: The NSS units of the college are conducting Extension Activities/ Outreach Program. Such as Cleanliness Campus, Environmental awareness program, Health awareness program, and various awareness programs.

Infrastructure and Learning Resources

The institution possesses adequate Infrastructure and Learning Resources to meet the requirement of students.

1. **Infrastructure:** The infrastructure of the college includes classrooms, Computer Lab, Administrative

Office, the Central Library and playground. The total Built up area of the institution is 31226 Sq. ft. There are 08 classrooms, 01 seminar hall available in the institution.

2. **IT Facility:** Internet and Wifi Facility is made available in the college. The available bandwidth in the institution is 150 mbps. We also provides N-List facility for faculty and students.
3. **Library:** A well-equipped Central Library with reading room. There are 4924 books and 5616 reference books including Dictionaries, Encyclopaedias and 04 Newspapers are subscribed annually. Library is automated partially by using Library Software. Books on competitive exams are available for students.
4. **Sport Facility:** The College has a play ground to serve the needs of students. A well-equipped Indore training facility & health centre is available for the students.
5. **Facility for Cultural Activities:** Students are motivated to participate in cultural activities. For the Annual gathering open stage is used to organize the cultural programmes

Maintenance of Infrastructure and Learning Resources: For optimum utilization and maintenance of infrastructure and learning resources, committees are formed. Every year financial provisions for maintenance and infrastructure development are made in the budget and the allotted budget is utilized for maintenance of academic and physical facilities. The authorities of the institution try to extend the budget for maintenance and infrastructure development every year.

Student Support and Progression

1. **Scholarship and Freeship:** The institution is taking special efforts to provide necessary assistance to students and enable them to acquire meaningful experiences for learning at the campus for their holistic development and progression. For the support and progression of students, the institute provides the facility of scholarships and free ship from the Government. The average percentage of students have benefited from scholarships and free ships. Institute is celebrates International Yoga Day every year.
2. **Guidance and Career Counselling:** Career Counselling and Placement cell like Career Katta of Government Maharashtra have been established in the college campus. The cultural and sports activities impart a strong value system with emphasis on integrity, honesty, perseverance, discipline, ethics and service to society and nation. Various co-curricular, cultural activities are conducted like the youth festival, sports activities like National Sports Day. Students actively participate in extension activities through NSS. Even though our institute is located in rural area the average percentage of students going to higher education.
3. **Student Grievances and Redressal and Engagement:** Our Institutions has constituted statutory bodies and mechanism for timely redressal of student grievances through offline mode. Institute facilitates students' representation and engagement in various administrative and co-curricular activities through various statutory as well as regulatory bodies like Student Council, IQAC, as well as NSS also. The Alumni Association has conducted various activities i.e. tree plantation, guest lectures, motivational speeches and job training programmes. We also register alumni association and got registration certificate from charity commissioner.

Governance, Leadership and Management

1. The vision and mission of the college is future-oriented. It focuses on meeting the needs of society by offering excellent education. Our college is run by Shri Sharad Shikshan and Yuvak Kalyan Sanstha, Chikhli Dist. Buldana and affiliated to Sant Gadge Baba Amravati University, Amravati. Our focus in the governance process is to ensure that it is transparent, democratic and inclusive in accordance with

the institution's vision and mission.

2. **Deployment of institutional development plan:** Through a number of academic and administrative committees, the college fosters a culture of decentralisation and participative management. For the proper operation of the institution, there is several committees made up of teaching, non-teaching staff and students.
3. **Implementation of e-governance:** The College has introduced e-governance in administration, scholarships, student's admissions, examinations as well as library automation software and N-list also.

IV. Welfare measures and Performance Base Appraisal System (PBAS): The institution has implemented a number of welfare initiatives for the well-being of the teaching and nonteaching staff. UGC's Performance Based Appraisal System is used to measure faculty performance in academics and social activities.

1. **Teachers with financial support:** The faculties who attended seminars, workshops and conferences the parent society provided financial support of their registration fees. Last five years 14 teachers were attended seminars, workshops and conferences parent society provided Rs.7000/- financial support to them.
2. **Participation in professional development programme:** The College promotes and encourages faculty members to take part in faculty development programmes, refresher courses, orientation programmes and short term courses.
3. **Internal and External Audit:** The institution has mechanisms for internal and external audit. The college receives funds from the society and other funding organisations for academic advancement, infrastructure maintenance and resource up-gradation.

Quality assurance initiative of institution: IQAC is one of the major policy making and implementing committees. It works for development of quality parameters like academic audit and committees for the various academic and administrative activities. IQAC proposed to initiate various green practices to maintain eco-friendly college campus through activities. IQAC organizes various awareness programmes.

Institutional Values and Best Practices

Our institution regularly brings into practice various activities. Gender Equity/Commemorative Days.

To promote gender equity: Our institute conducts activities such as awareness programmes on Save Girl Child, Pre-Marriage Counselling, Legal Guidance against Women Harassment, Women's Empowerment.

For Safety and Security: CCTV Cameras are installed in the entire campus.

Our Institute has taken initiative to conserve water by applying various rain water harvesting pits and the rain water is collected from women's hostel building roof in the water harvesting well. Well-organised central water distribution system is developed in campus.

To provide clean and green campus institute adopts environmental policies in the campus and out of the campus. Green Audit and Environment Audit of the college campus is done by government recognized private agency. To conserve energy, we conduct several practices i.e., awareness programmes, tree plantation, enhanced use of LED bulbs.

For Divyangjan, institute provides convenient infrastructural facilities like ram, wheel chair.

We conduct constitution day, Participation of students in Mock Parliament, Display of Code of Conduct, Human Right Day and Red Ribbon Club activities, Maraathi Bhasha Din, Gandhian Thoughts and Voting Awareness Programmes for providing inclusive environment.

Best Practices and Institutional Distinctiveness.

The best practices run by the institute

1. Green Campus Clean Campus

We have taken this practice because it is necessary to nurture the nature for our future..

Objectives of the practices:

Similarly on vacant places variety of plants are planted through NSS volunteers.

The Context:

To impart the message of “plant trees and conserve trees” to society through students.

The Practice:

Forest resources are a natural gift. Since time unknown man depends on plants and animals closely associated with forest. Ancient human beings used to satisfy basic needs completely from forest. Even today we enjoy direct or indirect benefits of forest. Human life is dependant by and large on forest and forest resources. Forest resources is therefore considered as one of the most important and basic natural resource.

1) Library services to external readers.

Objectives of the Practice:-

To provide library facilities to ex students of the college.

To provide facilities/services to the members of management.

To provide library facilities/services to pass out students.

CONTEXT:

Library membership is open for all. If some reader wishes to use library facility, he/she has to apply for the same and if the principal has allowed, he/she is given the library membership

THE PRACTICE:

Ex students make use of our library facilities for competitive exams also. Pass out students are also benefited with the fare said things. The management members also make use of library. A library is a social institution by the Dr.S.R Ranganathan, the objectives of a library are being served and resulting. The numbers of students is also comparatively increased.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ARTS COLLEGE, BULDANA
Address	Behind Haji malang, Chikhli Road,
City	Buldhana
State	Maharashtra
Pin	443001
Website	www.artscollegebuldana.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Suresh Rambhau Bathe	07262-246900	7588803406	07262-287201	artscollegebuldana@gmail.com
IQAC / CIQA coordinator	Manoj Vyawahare	07262-245672	9422855647	07262-242430	buldanaarchery@rediffmail.com

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	02-02-2006	View Document
12B of UGC	02-02-2006	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Behind Haji malang, Chikhli Road,	Rural	2.67	2235.59

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English Marathi Economics Political Science History Home Economics Marathi Lit English Lit	36	HSC	Marathi	560	323
Doctoral (Ph.D)	PhD or DPhil,English	72	PG	English	4	0
Doctoral (Ph.D)	PhD or DPhil,Marathi	72	PG	Marathi	4	1
Doctoral (Ph.D)	PhD or DPhil,Political Science	72	PG	Marathi	6	1
Doctoral (Ph.D)	PhD or DPhil,Economics	72	PG	Marathi	4	0
Doctoral (Ph.D)	PhD or DPhil,Home Economics	72	PG	Marathi	3	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				3				7			
Recruited	0	0	0	0	2	1	0	3	5	1	0	6
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	7	0	0	7
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	1	0	5	1	0	9
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	183	0	0	0	183
	Female	140	0	0	0	140
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	2	0	0	0	2
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	38	25	21	50
	Female	33	35	24	51
	Others	0	0	0	0
ST	Male	83	83	37	53
	Female	23	30	27	19
	Others	0	0	0	0
OBC	Male	50	13	11	18
	Female	68	47	25	45
	Others	0	0	0	0
General	Male	4	3	1	2
	Female	3	2	1	3
	Others	0	0	0	0
Others	Male	15	21	12	17
	Female	19	18	12	14
	Others	0	0	0	0
Total		336	277	171	272

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>The Vision of National Education Policy NEP to provide high quality education to develop human resources in our Nation as global citizens. Arts College Buldana is a Constituent college and Sant Gadge Baba Amravati University and follows its guidelines and norms in both Letter and spirit. Multidisciplinary and Interdisciplinary is Integral to holistic education and has been integrated in the syllabus Prescribed by the SGBA University. Students give wide exposure, college level invited lecture and conferences, seminars, special talks organized by the department give students a deeper of their subjects. In tendon with the NEP, our faculty is engaged with the University in the framing of syllabi. Keeping in view the problem face by the students, the College is planned to set up short term courses. The main aim is to make the students equipped, so that they don't need to relay on government jobs but instead give a way towards self employment.</p>
2. Academic bank of credits (ABC):	<p>Academic Bank Credits are a key component of the NEP- 2020 that academic institutions must implement. Students will create a bank of credit with transferable and interdisciplinary and multi disciplinary in nature, students will also have multiple entry exit options as per their requirements.</p>
3. Skill development:	<p>The Vision of the College is 'Nahi Dnyanen Sadrusham'. It means knowledge is the biggest power in education. The College takes efforts to inculcate positivity among the students. The College also celebrates National Festivals like yoga day and Republic Day. Observing various programmes like World Aids Day, Environment Day, observing the Death and Birth Anniversary of our National Leaders with help in imbibing the good qualities of the students.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The National Education Policy 2020 lays special emphasis on the promotion of Indian Languages, Arts and Culture, and tries to remove this discontinuity in the flow of Indian Knowledge System by integrating into curriculum at all levels of education. The faculties of our institution generate a positive attitude, explore, and undertake quality research on their subjects. A new era in higher education ecosystem of the country in the light of NEP 2020. Courses must be developed in a range of subjects across social sciences, humanities, community</p>

	knowledge systems, etc; the courses must have a clear mapping of the traditional subjects.
5. Focus on Outcome based education (OBE):	New Education Policy (NEP-2020) has focused on experiential, application-based learning and research based internship in the stream of Social Science, Technology, Engineering, Art & Design. As a part of holistic and all encompassing education, students will be given internship opportunities in local industries and businesses. Local communities as well as will improve students' employee ability. Ph.D. students and faculty members are encouraged to undertake high quality outcome-based research. Students are encouraged to participate in various Fairs, Innovation and Competition, etc. for exploring the practical side of their learning and promoting innovation among students. The institute has been taking efforts for program outcome, program specific outcome and course outcome.
6. Distance education/online education:	NEP emphasized distance education / online education expand the access to education and training for students reduce the effects of the time constraints imposed by personal responsibilities and commitment. The Institute has already started working on these aspects. The facility is created for imparting online education. Teachers are encouraged to develop e-content and online teaching material. To cope up with the advanced teaching skills and to understand current online teaching trends, teachers are encouraged to participate in advanced pedagogy training programs.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. The Electoral Literacy Club has been set up in our college on 03 rd September 2022 for the academic session 2022-2023 and 2023-2024. Earlier club activities were conducted by the department of NSS and Political Science jointly. Application for Registration of ELC with District Election officer,Buldana has been submitted on 04 May 2023.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs	Yes Student's Coordinator and Coordinating Faculty members are appointed by the College. ELC of College is functional. ELC of our College is

<p>are representative in character?</p>	<p>representatives in character. Activities conducted by ELC - *Celebration of National Voters Day *Conducted Voters Awareness Rally * Rangoli Competition on them of Voters Awareness * Awareness campaign on College Face book, what's app, YouTube. * Invited Guest Lecture on National Voters Day * Jointly Conducted Voters Registration Camp for who are not yet registered. * Path Nattya for Awareness in public places * Workshop on Awareness about National Voters Service portal https.--www.nvsp.in Institute was arranged Voter's Registration Camp in College and at adopted village with the help of Local Booth Level Officer BLO. On Social awareness our College has taken voters Awareness Rally in adopted village. To inform peoples value of democracy. Different types of competitions were organized i.e. Poster making and Rangoli. To extend information on Face book and YouTube Value of one vote, students discussed in College canteen. To give information student and voter's of National Voters Service Portal w.w.nvsp.in. To show short film about volume of one vote.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Electoral Literacy Club Composition Session- 2022-2023 Sr. No. Name Designation. Contact No 01 Dr. Suresh R. Bathe Principal 9850378485 02 Dr. Nandkishor L. Arulkar IQAC Co-coordinator 7588803406 03 Dr. Vilas S. Tale ELC Nodal Officer 7744986176 04 Dr. Arati W. Khadatkhar ELC Assistant Nodal Officer 9960775049 05 Akash Bhika Gawali B.A. III Student Representative 7666036503 06 Rahul R. Dhangari B.A. II. Student Representative 9373253380 07 Ku. Vaishnavi B. Kolhe B.A.- I Student Representative 8975735769</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Any socially relevant projects/initiatives taken by college in electoral related issues especially surveys, awareness drives, creating content , publications highlighting there contribution to advancing democratic values and participation in electoral processes, etc.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>In our admission form we are already mentioned it. Those students could not enrolled as voters in electoral roll at the voters registration drive. College conducted voters registration programe with the help of Tasil office. Those students residence out of Buldana tahasil we take efforts to fill the voters</p>

registration form and they submitted it on their Tahsil office. We also motivate the students to enrolled other pupils.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
336	277	171	272	274

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 10

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	10	10	10

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3.05	2.75	5.25	4.54	3.31

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The academic calendar is prepared by the University at the commencement of the academic year to complete the curriculum of each subject under the guidance of the principal.

IQAC conducted a meeting along with the chairperson of IQAC and the faculty members to prepare teaching plan, academic calendar and evaluation calendar as well as time table for the academic year under the guideline given by university. The course offered by the institution has semester pattern system from session 2017-2018. If there are any changes in the syllabi, the institute purchased required number of books in the library and plan accordingly.

The academic calendar specifies the work load of the subjects and distributed teachers and the head accordingly. The teachers prepare their teaching plan and the faculty meetings are conducted every month for planning and implementation. The principal takes review of teaching learning process. Feedback on syllabus as taken by each faculty. By doing analysis of it improving majors are taken accordingly. IT support facilities are provided to the students. Academic procedure is communicated to the students in the beginning of the year. Slow and Advance learners are identified and guidance is given to them. All faculties maintain separate diary for the teaching plan. The categorization of the prescribed topics is also made under the terms – ‘Easy to learn’ and ‘New to learn’.

For lagging syllabus the principal instructs the teacher to conduct extra lectures and asks to prepare time table of the same. The implementation of the extra lectures is observed by the principal. Thus, the prescribed syllabus is completed well within time. Visits, use of internet and recent reviews are also used in teaching-learning process for learning the subject. Besides, PowerPoint presentations are also used to teach the subject. Thus, Information and communications technology is implemented while teaching the subject. Academic analysis conducted for students to enrich the syllabus. Performance appraisal of faculties is done depending upon the performance of the students.

Internal evaluation is the important tool to check the overall performance of the students. Throughout the nation UGC initiated several policies regarding quality excellence in higher education system to enhance academic standards and equality in higher education. The assessment is done at the end of the semester by the institution as per the guideline of university. The process of Continuous Internal Evaluation (CIE) at the institutional level is done by adopting various evaluation methods such as question paper, conducting unit test, open book test, viva voce assignments, projects, quiz competition, question answer session and multiple-choice questions, pre annual exam, assignment and Google form solution of previous university questions papers, method of interview skills, aptitude test, seminar PPT presentation etc. The guidelines for minimum requirement of passing in aforementioned methods are given by the university.

In accordance with the NEP 2020, from the point of view that the changing situation should be included in the curriculum of various subjects that have suggested by Sant Gadge Baba Amravati University through correspondence from the point of view of making the student-centric CBCS system.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 6

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 21.88

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	95	98	98

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The institution imparts the knowledge of Arts stream through courses of BA. The institute provides the higher education in this remote and backward region. The Institute believes that integrating cross cutting issues with the curriculum would create positive impact on the students, both in terms of their education and societal commitment. The institute also conducts several awareness activities accordingly. The college itself puts emphasis on inculcation of these cross-cutting issues. The faculty of college takes sincere efforts to make the students aware of these issues in all respect. Efforts are being taken to integrate the various cross cutting issues through the curriculum by the university and supporting academic activities etc. Being an affiliated college, the institute meticulously follows the curriculum prescribed by the university. The university integrates cross-cutting issues relevant to Professional Ethics, Gender, Environment and Sustainability and Human Values into the curriculum.

Following are the details of the courses which integrate cross-cutting issues into the curriculum.

Environment and Sustainability in curriculum:

Course in Environment studies is compulsory for the B.A.(SY) students of all the programmers. The course introduces the students to its multidisciplinary nature and also emphasizes on the renewable and nonrenewable resources and the problems associated with environment. College has environmental awareness and the garden committee through which organize programs on environmental awareness and sustainability. The institution conducts environmental awareness programmers like tree plantation and plants species preservation, rainwater harvesting, village cleanliness, plastic-free campus etc. No Vehicle Day on every Saturday is practiced. In institution campus, LED bulbs are use to save energy and minimize environmental pollution. Green audit is done by external agency.

Human Values and professional Ethics in curriculum:

To inculcate human values the college has introduced program on human rights and human values, run by the department of political science. The course in UG Political Science deals with Fundamental Right and Duties. The courses related to literature offer number of human values such as non-violence, for

students in Commerce faculty the courses like Business Ethics, Business Communication and Professional Values are being offered at UG level. The IQAC and various Department of college organizes workshop and webinars. The institution organizes 'Yuva Din' (12th Jan) to pay homage to Swami Vivekanand by organizing guest lecturers of the eminent speakers. To promote students, the important place of books in the life, Vachana Prerna Din (15th Oct) is organized by the institution every year.

Gender Sensitization:

Gender sensitization and gender equity are of immense importance for a just society. In our curriculum number of courses offered by the Literature, Social Sciences, Home-economics and Life Sciences departments etc. deal with the issues of gender sensitization and gender equity. Health issue is very important for students, for that college provide facility of medical check-up and guidance about female health's issues, nutritious diet, cleanliness, exercise, hygiene etc. Programs on Women Empowerment are organized in the institution. The set of CCTV cameras are installed at every important spot in the premises for the safety of the girls.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 24.4

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 82

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken & communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 47.5

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
336	277	171	272	274

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
560	560	560	560	560

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 94.75

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
295	233	145	236	228

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
240	240	240	240	240

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio**2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)****Response:** 33.6**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

The college has always been using student-centric methods in order to introduce and enhance the basic skill in teaching learning process. The faculty members adopts lecture (traditional) method, question answer method, multiple choice question answer method, practical work, field work/trip, computer assisted learning, quiz competition online method participative learning method, experimental and problem solving method for teaching learning and evolution of the students.

By applying different methods in teaching learning process the faculties generate curiosity among the students and help them to understand the subject apply. As per the requirement of the curriculum the faculties applies modern aids of teaching.

Subsequently the aim of providing education to the students coming from semi urban, rural and poor families is not only to help the student to get degree and proper employment but also to shape their overall personality and make them ideal and responsible citizens of India. However to ensure all this the faculties use all possible student centric methods for teaching learning process.

Methods of teaching:

Experiential Learning - Apart from prescribed field projects for Home-economics, English and Marathi subjects are there. Each department encourages students to get an experience of what they are exactly studying in the books. Departments of English and Marathi share the experience of their novels, drama and poetry through the induction program. Dept. of Political Science arranges study tours to the local government offices. Dept. of History frequently visits the local historical places and prepares a project.

Participative Learning – This type of learning is clearly visible in the actual learning process of our college where students participate actively in each and every departmental event such as seminar, group discussion, essay competition, newspaper cutting, projects and charts. Each department organizes various programs regarding teaching learning process and use of ICT tools.

Problem-Solving Method –While teaching goes on in the class, students participate in the learning process and experience those things in his/her practical, field work. Faculties encourage the students to lead their learning towards solving their problems and satisfy them. For this, college organizes expert lectures and share video lectures by each faculty on social media.

It also helps to provide them an opportunity for self-assessment and self-evaluation by improving the skills of listening, speaking, reading and writing.

The overall output of different teaching methods is very positively seen in the result and behavior of the student. The guiding principle behind all these things is to ensure that students are able to link theory with practice, apply their knowledge, and participate in active learning.

The students are given assignments, group discussion topics, projects, All these make learning student-centric.

Independent learning

The teacher uses the following teaching methods for the independent learners: presentation method, classroom seminar, essay competition, field studies and home assignments. The studies tour is organized by the department to provide real experience to the students. In the library spacious reading facilities are available to the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years				
Response: 90.91				
2.4.1.1 Number of sanctioned posts year wise during the last five years				
2021-22	2020-21	2019-20	2018-19	2017-18
11	11	11	11	11
File Description	Document			
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document			
Provide Links for any other relevant document to support the claim (if any)	View Document			

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 10

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	4

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

- The institution has developed an internal assessment system as per the norms of Sant Gadge baba Amravati University, Amravati. There are two types of assessments done by the institution as per university guidelines i.e. 1) Internal Assessment (Continuous Assessment) and 2) Assessment at the End of Semester (AES).
- Our institution has involved the mechanism of internal assessment which is transparent and robust in form of frequency and variety which is described as below.
- We have effective system of coordination among the Governing body, Principal, Teaching and the Non-teaching staff.
- In order to distribute and manage various activities in the college along with committees of teaching and non-teaching staff work throughout the year.
- The detailed scheduled of the examination is communicated to the students well in advance.
- The password protected question papers for all the University examinations are provided online by the affiliating university to the institution, just before the commencement of the respective examination ensure the confidentiality and avoid mal practices.
- Prevention of mal practices in halls is also ensured by the vigilant internal squad and surveillance of CCTV system.
- The head of department look after effective monitoring and timely implementation of the internal examination and procedure of evaluation.
- Question paper setting and evaluation of some courses are carried out by the respective departments as per the university guidelines.
- Along with test and tutorials in each term / semester there are other ways such as oral, group discussion, deciphering question bank, presentation, brain storming session, preparation of tour report etc.
- The weightage of 20% marks is given for internal examination.
- Marks of the internal examination are displayed on the notice board and faculty discusses the assessed answer sheets with the students.

- Centralized seating arrangement for examinations is in practice in which examination blocks are daily interchanged.
- The respective subject teacher is not allowed to supervise the examination block of the same subject.
- Use of cell phone is strictly prohibited in the examination premises. Academic and research coordinator heads the research committee in the college which promotes and monitor on the research related activities.
- Weightage is allotted for attendance, participation in activities conducted.

All departments follow 80-20 formula in concerned subject for internal evaluation guidelines by S.G.B. Amravati University.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The College has clearly stated learning outcomes of the Program and Courses on college website. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Our institution focuses on the program specific outcomes and course outcomes while instilling values of being responsible Indian citizens in students. All these outcomes are discussed with all the stakeholders of the college.

The institution offered undergraduate program under faculty of Arts (UG). The admission for B.A. program is provided on the basis of previous qualifying examination. After getting the admission, students are made aware of subjects offered for the degree programme. The institution offered two compulsory subjects i.e. English and Marathi and six optional subjects i.e. History, Political Science, Economics, Home Economics, English Literature and Marathi Literature for under graduate students. Program out comes represent the knowledge, skills and attitude the students at the end of program and result knowledge skills student's acquires at the end of course.

At the beginning of the course the faculties assess the student's knowledge and skills in informal ways in their initial lectures. There is no formal method of measuring the ability of the students to cope up with course and program out comes. However the objective and importance of course outcomes, program outcome and Program specific outcomes are communicated to the teachers and students in the formal way of the discussion, seminars and through displaying on the college website.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

Undergraduate programmes are offered by the institution in the faculties of Humanities. This course of these programme adhere to the curricula set forth by Sant Gadge Baba Amravati University, Amravati. Throughout the course of their selected programme, the students pick up knowledge and skills that bring out the best in them and help them build a brighter future for them as well as contribute to the advancement of society and the nation.

Students' performance is evaluated and assessed to determine whether programme and course outcomes have been met through internal and external assessment, placement, advancement to higher education, and skill development.

Journal completion, on-time assignment submission, seminar presentations, unit test exams and tutorials are all considered in the internal evaluation process. Faculty members constantly evaluate students based on these standards and give them the chance to perform better. The achievement of the above aims is aided by students' involvement in seminars and other events. The methods for internal and external assessment undoubtedly form a method of evaluation. Academic performance is evaluated through an external assessment. Meritorious Students are honored at the college on Founder President Birth Day and are awarded with prizes for their achievements in various events organized by the college.

Academic audits of departments include a detailed assessment and analysis of university results, which are then analyzed in staff meeting.

Program and course outcomes are also evaluated by means of student feedback. Few students also appear for various government- conducted examinations. Many of our pupils every year get selected into various State Government Service. The number of students working in many private entities is also considerable. Few of them venture into self-employment and have set up small scale

businesses.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 48.48**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	46	8	5	10

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
45	49	8	36	27

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

In the college there is formation for students Association like social science Association (History, Economics, Political Science) Language and Home economics Association, conducted innovative activities which give exposure to social, political activities around neighborhood and historical events incurred in the past to acknowledge the history in present context. This activity is helpful to develop leadership qualities, skills for development personality, planning, budgeting, and marketing.

N.S.S, Cultural and Sports unit are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge for students and faculty member. The college students participation in campaigns like “Swachh Bharat” , HIV/AIDS awareness, Sadbhavana Rally, Women awareness, Save girl save nation, pledge for non- violence, Literacy Abhiyan, Law awareness, Blood donation, Street play on National Integration and many more. The students are encouraged to participate in awareness campaigns on environment, sustainability, gender and civic issues.

The college publish ‘Chintan’ Magazine an every year in the month of July and chooses society based theme in ‘Chintan’. In this Magazine students and faculty members focuses on various socio-economic-historical-political, literature and cultural issues in the surrounding area. In a sense, definitely help in

developing complete thinking skills necessary for the development of students and society along with faculty members. To promote, monitor and encourage research and innovative activities, the college has formed a research committee as follow to develop their research aptitude.

1. Principal
2. IQAC Coordinator
3. Two senior faculty members

Evidence of its usage:

- During the last five years, our five faculty's are completed their doctoral degree. (Ph.D.)
- During the last five years, the faculty's had published more than 57 research papers in journals, 27 research papers in National & International conferences, 07 books and 03 edited volumes.
- College students have been highly benefited by these facilities while going with their innovations in various University Sports competition. Our 08 students have got color coats and one is selected for National Level during last five years.

Institution has created all physical infrastructure and necessary support systems for transfer of knowledge.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 11

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	3	1	1	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 5.7

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	20	12	6	6

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 3.7

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	4	9	15	6

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The College organizes various extension activities in the neighborhood community in terms of impact of sensitizing students to social issues and holistic development. The institute indulged in extension work with the human resources available. The College has NSS unit of 100 students. We conduct yearly NSS residential camp in adopted village at Yelgaon to help the surrounding villages in making roads, construction of toilets and making aware about health and cleanliness. It helps the students to know the social burning issues and also Social awareness.

In a similar manner, as described above, our NSS team goes to the village and explains the significance of literacy, adult education, the value of traditions and importance of cleanliness/ hygiene.

It is evident that National Youth is the vital and strong stakeholder of society, participation active involvement of youth in socio – political, academic, and economic and their activities will lead the Nation towards community development.

The institution is located in socioeconomic, educationally backward region, it is the only medium to uplift the society by organizing various activities carried out by and for the student.

The institution organizes various programmes under extra-curricular activities and extension activities like Tree Plantations, Gender sensitization, Awareness campaign, Women empowerment programmers, Health Check-up activities, Blood Donation Camps, Swatch Bharat Abhiyan, Corona Pandemic Awareness and vaccination camp, Aids Awareness and workshops/programmes on Voter Awareness, Water conservation, Women Empowerment programme etc.

The Institution has also celebrates the nation and international days like Yoga Day, World Environment Day, Yuva Din, Constitution Day, Marathi Rajbhasha Day, Birth anniversary and commemoration of great leaders and many more. Teacher and students are actively involved in these programmes and activities from preparation to implementation.

Our NSS volunteers had also participated in the AIDS's Awareness rally on 1st Dec. organized by the Civil Hospital, Buldhana to aware the people and made them aware of the disease. Not only AIDS but students also participated in the various programs like de-addiction program, Dowry system, Farmers Suicide, need of Women Self Help Group which helped our country to become the Super-Power as early as possible. They focused these sensitive issues through the Street plays dramas and other dramatic devices.

They also participated in the nation building programs like Pulse Polio Immunization. They helped their parents to give the knowledge about the disease and need of pulse Polio which is nectar for the infants and the children age of 5 years and below. These programme help students in their holistic development. Thus, students not only proper in education and career rather became responsible citizen for a better society and community.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

It is our pleasure to mention here that the overall active participation of college students and staff in the extension activities in the neighborhood community sensitizing students to social issues for their holistic development. Our college is awarded by the various awards and recognition by following Government Agencies and authorities.

1. Blood Donation Camp by civil Hospital Buldhana in 2020
2. AIDS awareness
3. Plastic free environment
4. Voter awareness
5. Covid- 19 awareness and vaccination camps in college
6. The development of NSS takes lead in this matter. It organizes programs in rural places to help create social awareness in students and ensure development of their personality. The department conducts two types of programs namely regular programs and special seven days camp in adopted village

Under this programs it organize various activities like Swatch Bharat Abhiaan, tree plantation, rally, street play skill development, check dam construction. Thus they fulfill the NSS slogan of 'Not **Me But You**'

1. Students and faculty's award:-

Sr.No	Name Of Students	Year	Game	Award
01	Ku. Mrunal Dagdu Sarkate	2017-2018	Archery	Archary (Dhanur V seva sanchlanalaya

				Pune)	
02	Ku.Kalyani Shivaji Gaikwad	2017-2018	Cross country	Sant Gadge Baba Ar	Amravati
03	Ku.Kalyani Shivaji Gaikwad	2018-2019	Kho- Kho	Sant Gadge Baba Ar	Amravati
04	Ku. Mrunal Dagdu Sarkate	2018-2019	Archery (All India Silver Medal)	Sant Gadge Baba Ar	Amravati
05	Chetan Samadhan Gawali	2019-2020	Kho- Kho	Sant Gadge Baba Ar	Amravati
06	Yogesh Machindra Kopnar	2019-2020	Kho- Kho	Sant Gadge Baba Ar	Amravati
07	Chetan Samadhan Gawali	2021-2022	Kho- Kho	Sant Gadge Baba Ar	Amravati
08	Rushikesh Rambhau Jambhale	2021-2022	Kho- Kho	Sant Gadge Baba Ar	Amravati

Facultys Awards:-

Sr.No	Name of the Teacher	Faculties	Awards and Years	University
1	Dr.A.W.Khadatkar	Economics	Ph.D (Feb.2017)	Sant Gadge Baba Amravati Amravati.
2	Dr. M.A. Deshmukh	Home economic	Ph.D (Apr.2017)	Sant Gadge Baba Amravati Amravati.
3	Dr. N.L.Arulkar	History	Ph.D(Dec-2017)	Sant Gadge Baba Amravati Amravati.
4	Dr. M.L. Vyawahare	Director of physical education	Ph.D(Jan.2017)	Sant Gadge Baba Amravati Amravati.
5	Dr. V.S. Tale	Political Science	Ph.D (June.2021)	Dr. Babasaheb Ambedkar University, Aurang
6	Dr.Sau.Arati Khadatkar	Economics	Best Officer-In-Charge 2020-21	Sant Gadge Baba Amravati

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 31

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	5	4	6	6

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 2

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The Institution has provided equate physical and up-date academic facilities as per the requirement of the university and need of the students. The college has adequate facilities that can bring ease in teaching-learning process and make it more effective and result-oriented. The specific location of the college provides pollution free and aural environment.

The total built up area 31226 sq. ft. There are total 12 classrooms with proper infrastructure. Main building of the college consist of administrative office 440 sq. ft. Principal cabin 396 sq. ft. President cabin 484 sq. ft. Staff Room 462 sq. ft. Home Eco, with laboratory 418 sq. ft. Cultural Lab 418 sq. ft. Physical Education Lab 242 sq. ft. NSS Dept. 442 sq. ft. IQAC Office with Boys common Room 442 sq. ft. Health Centre 880 sq. ft. Indore sport training hall 3200 sq. ft. Library with reading room 2640 sq. ft. Ladies common Room 552 sq. ft. Ladies Bathroom with toilet 204 sq. ft. Boys toilet with Bathroom 352 sq. ft. Computer Lab 1200 sq. ft.

All classrooms and departments have proper light and ventilation. It has been accepted that the process of education includes not only teaching – learning but it also includes the modern facilities and qualitative infrastructure and learning resources for the stakeholders (students) to achieve institutional goals and objectives. The present building of the college is an excellent specimen imbibing the latest ideas and techniques for and ideal educational institution, especially when we considered its age and location.

College campus has fixed CCTV cameras. RO filtered water facility is available to teaching, non-teaching faculty and students.

The College has well-furnished library on first flower on main building with 2640 sq. ft. text books along with reference books and other facilities such as periodicals photocopying. These are referred to faculty and student.

There is separate parking facility for two and four wheelers of staff members and students. The college has playground admeasuring **2 acre**.

Details of ICT In Infrastructure

In computer Lab & college administration 30 computer with 150 mbps internet connectivity, printer with scan & Xerox 04, printer laser 01, projector in computer

lab 01 & 02 projector in two class room 1 & 2 generator, CCTV cameras 29, Biometric machine 01.

The College has formed a special committee to look after the Cleanliness & hygiene of the campus.

Sports Facilities

The College has facilities for two indoor games —

Chess and Carom —

Outdoor games such as

Volley ball, Kho-Kho, Kabaddi for the students.

Sports/Games

1. Indoor Training Hall

1. Badminton Court 50' x 25'

Out-door game grounds

1. Hand Ball Ground (40Mt. X 20Mt.)

2. Kabaddi Ground (13Mt. X 10Mt.)

3. Kho-Kho Ground (29Mt. X 16Mt.)

4. Volley Ball Court (18Mt. X 9mt)

Indore Games 1. Wooden

Badminton Court

2. Chess

3. Carrom

Cultural Activities:-

The cultural unit is one of the strong assets in the college. With the changing times, the college has realized that cultural activities not only exhibit one's performing skills but they can provide ample career opportunities and effective tool for community awareness. Our performance in cultural activities is outstanding in the last five years. The institution organizes Cultural Gathering program to enhance the cultural skills of the students. The students of the college have represented at zonal and university level cultural events. The college takes part in different events like

plays, mimes, skit, folk dance etc. of youth festival, organized at different places by Sant Gadge Baba

Amravati University, Amravati.	
File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 100

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3.05	2.75	5.25	4.54	3.31

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Library is a knowledge resource centre of college and provides adequate service to its users. Library fulfills the need of researchers, Teachers, Students and others staff members of the college community.

The central Library and reading room of the college has located on first floor of main building with

245.35 sq.mt. It provides open access facilities which help easy access and use of the library as a learning knowledge centric which is partly automate ding Integrated library management system ILMS.

The library has one computer with 200 mbps internal connectivity with Xerox facilities.

Students & Library users searching the books on line public accesses catalogue (OPAC) in computer lab For security & safety purpose CCTV camera is fixed in the Library.

Total Text Books :-	4924
Other Books :-	5616
Donated Books :-	285
CD/DVD :-	045
M.Phil Thesis :-	05
Ph.D. Thesis :-	09

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

The college has a well established mechanism for upgrading and developing information technology infrastructure. Institution frequently updates its IT teaching through various systems. Classroom 1 & 2 are provided LCD projector is fixed in computer lab.

The college has bandwidth of internet connection with 200 mbps. The library ILMS software & office use software for admission.

The institute has 26 computers in lab, are in good condition. There is one computer in principal office and Two in administrative office respectively with internet facilities. The computer connected LAN in office for administration. There are two computers in library along with internet facility and SOUL library software. Admission process, accounting, examination works are performed by using relative software i.e. College Automation System (CAS). Routine work related with students like fees receipts, issuing leaving

certificates, bonafide certificates etc. is done by with the help of computer.

We use online software to provide online admission facilities to the students. The college also provides Enrollment process, Scholarship process & Transfer Certificate etc. The library of the college is partially automated the accession of the books is done with the facility of computer system printer and internet connectivity band with 200 MBPS. The wify facilities are provided all over campus for all users free of cost.

The up gradation of the software is frequently done as per the requirements.

The college has been consistently making offers to improve upon IT Infrastructure and facilities.

The college updated it IT Infrastructure to cater the need of students.

The smart /white boards are there in classroom.

The entire campus of the college is on Wi-Fi connectivity having 200 mbps speed.

The bio-metric machine is also installed.

Centre Library is partially automated with latest version soul 2.0

At present the college has upgraded with generator

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 12.92

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 26

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 100

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3.05	2.75	5.25	4.54	3.31

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 46.24

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
85	122	109	154	145

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 10.68

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	19	30	42	36

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 22.78

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	1	4	5

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	46	7	5	10

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 4.92

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	2	1

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one)

during the last five years

Response: 8

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	2	1	2

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 20.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
16	0	33	26	28

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services**Response:****Activities of the Alumni Association**

The Alumni Association works under the guidance of principal and arranges meet of Alumni Association, once a year. In this meet, Alumni Association shares its views and experiences which are useful and inspiring students. Alumni Association discusses Academic and other issues with the students and principal. Alumni provide feedback on the overall development of the college.

Contribution of the Alumni Association

Alumni members provide support to the students during inter-collegiate programmes like cultural activities and sports activities. Every year Alumni of our institution take time out from their busy schedule and visit the institution to express their gratitude towards college and assure to extend support in future. Whenever major programmes are held in college, members of the Association are invited and they respond and attend such functions. Alumni members also visit the NSS special camp.

We also organized online meeting on Sunday 23rd January 2022 Principal of the institution addressed the meeting. Prof. Dr. Ajabrao Ingle, Prof. Dr. Subodh Chinchole, Prof. Dr. Nitin Jadhao, Amit Kuhire, Ranjitsingh Rajput, Vanita Chauthankar, Majid Khan Pathan, Siddharth More, Ishwar Wagh, Avinash Mohite and Sandip Misal etc. of our alumni attended the meeting.

Some suggestions are implemented at college level itself and programmes are organized accordingly.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

The Vision:

Arts College, Buldana is committed to fulfill the mission of the parent body i.e. '**Nahi Dnyanen Sadrusham**'. The main aim of our College is to shape the overall personality of youth and to make them ideal citizens. It has full faith in its mission, which is to produce intelligent, disciplined and self-reliant students who may prove to be good, healthy and responsible citizens of India.

The Mission:

- To provide educational facilities to the students coming from semi-urban, rural and poor families to shape their physical, mental and academic personalities and to train and equip such students to face the challenges of life.
- To impart qualitative, value based and career oriented education.
- To create social and national awareness among farmers and enable them to become self-reliant citizens.
- To develop confidence, self-reliance courage and decision making ability among the students.
- To provide a platform to the students by giving them an opportunity to face all challenges of the competitive world with their potential in cultural-activities, sports, athletics and other event.

The visionary leadership of the organization has always been inspiring to all the components of the College. The organizational arrangements, human resources management and mobilization have proved to be useful and successful and hence it was decided to continue ahead with it. The institute has established College Development Committee for the College as per the University Act 2016.

At the beginning of every year different responsibilities are given to the various committee members for smooth and efficient functioning of the college. The Principal works with the vision, mission and goals of the institute. He performs all duties to follow the academic calendar along with planning, deploying all resources for implementation and monitoring the entire process etc. according to the need of the society, the institution prepares the perspective plan of the institution out of which the society and the neighborhood community will get the benefit. The harmonious relationship among the faculties would be maintained further.

We have effective system of coordination among the Governing body, Principal, the Teaching and Non-teaching staff. Throughout the year for smooth and efficient functioning there are 17 committees work in the college.

Every year at the beginning of the session the Principal as the Head of the institution presides over the meeting of the college staff council. The faculty members have given liberty for academic development and completion of curriculum.

In the career advancement scheme, there is decentralized system in our institute. The faculty member must have to approach IQAC coordinator for getting benefit of CAS. Then the IQAC suggest the concerned faculty member to prepare his/her proposal for getting the benefit of CAS. Finally the proposal verified to all legal process by the principal and forwarded to the Joint Director office to get it sanctioned.

The principal addresses the students at the beginning of the session reflecting upon the goals, objectives and the mission of the college. Similarly, after the formation of the Student Council, the Principal makes them aware of various functions and the role of the student Council.

The members of the Governing Body are real guiding forces for smooth functioning of the college. We also have College Development Committee (CDC) as per the requisite of the M.U. Act 2016 & the statute of Sant Gadge Baba Amravati University.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

Organogram of Arts College, Buldana

Ministry of Higher and Technical Education,

Mantralaya, Mumbai – 32

Director of Higher Education, Maharashtra State, Pune

Joint Director

(Higher Education)

Amravati Region, Amravati

Governing Body

College Development Committee

Principal

Professor	Librarian	Director Education	Physical Head Clerk	
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Senior Clerk	Junior Clerk	Library Attendant	Peon
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Service Rules and Recruitment

As per the rules and Regulation of U.G.C, Maharashtra public University Act 2016 and parent University .The College follows these rules strictly. Similarly, the appointments in non-teaching sector are made as per the provisions of slandered code. API of the teaching and confidential reports of the non-teaching staff is update and mention every year

The Promotional Policy of the employer

The promotion of the teaching faculty are done as per the provisions in the U.G.C Rules under career Advancement scheme .The promotion of the non-teaching staff are done as per the provisions of the slandered code.

Grievance Redress Mechanism

There exists a Grievance Redress cell at the college for teacher, staff and students. The grievances are put before the principal who place them before the committee. The committee decides the matter in consultation with the principal and all efforts are made to do justice in the case. There is a separate complaint box for the students where they can drop their complaints even without mentioning their names .All such complaints are decided before the students by the principal and committee and all rules regarding it are made known to the students. This ensures transparency. Besides there are two other committees that take care of sexual harassment off female staff and students and ragging issues.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2 Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

As per the norms prescribed by the affiliating university the following effective welfare measure for teaching and non teaching staff .

1) Medical reimbursement facility

1) Approved by government of Maharashtra, The medical reimbursement is available to all teaching and Non-teaching staff .under this facility the medical bills duly approved by the civil surgeon are forwarded to the Government for reimbursement.

.2) **Mediclaim facility:** Health insurance, Mediclaim, from private insurance companies has been provided to staffers who agreed to take up this insurance for them and family.

3) Bank of Maharashtra Scheme:

As per the rules of the Government of Maharashtra, all salary accounts of the teaching and non-teaching staff have to be opened in Bank of Maharashtra branches only. Accordingly, the college has all salary accounts in the said bank which provides an insurance of Rs. 40 lakh to the salaried college staff in case of accidental death.

4) Leaves to teaching and Non-teaching staff as per the guidelines of affiliating university

5) Faculty appointed prior to 2004 is eligible for pension, GPF, Loan, gratuity on retirement.

6) Faculty after 2004 is covered under new pension scheme (DCPS) gratuity and leave encashment are

availed by retiring faculty as per Government rules.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 40

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	8	7	5

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 39.22

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	10	1	4	1

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	1	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college is permanently affiliated to Sant Gadge Baba Amravati University Amravati and include in Section 2f & 12B of UGC Act 1956. It is therefore fully eligible to claim all types of UGC grants. The College follows the strategies for mobilization of funds and optimal utilization resources as directed by UGC and Parent University.

The college receives funds from

1. Admission fees
2. Tuition fees
3. Salary grants

4. UGC grants

The College receives funds from above sources. Those funds are collected under various heads. The Quotations are invited from agencies for items approved by IQAC and for management the lowest quotation is placed before the management for its Approval. On approved the order is placed with the signature of the Principal.

The College does its internal and external Audit every year as per Government norms. The Internal audit is done by a Chartered Accountant. The institution has appointed Chartered Accountant Shri B. G. Nagwani and company, Chikhli Dist. Buldana. The Chartered Accountant Audits the Accounts every year and submits the report to the principal of the college. The Government Assessment is done by a senior Auditor of the higher education Amravati region. The College also conducts independent audit of its NSS Department.

The Financial audit of our Institute was done during the last five years

Sr. No	Date of Audit	Types of Audit	o
1	27.06.2022	Internal	Shri B. G. Nagwani and C Chikhli Dist. Buldana.
2	08.07.2021	Internal	Shri B. G. Nagwani and C Chikhli Dist. Buldana.
3	11.07.2020	Internal	Shri B. G. Nagwani and C Chikhli Dist. Buldana.
4	28.07.2019	Internal	Shri B. G. Nagwani and C Chikhli Dist. Buldana.
5	29.07.2018	Internal	Shri B. G. Nagwani and C Chikhli Dist. Buldana.

From the year 2016 the Government Audit could not done by higher education auditor Amravati region.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental

improvement in various activities**Response:**

The institution reviews its teaching learning process, structure and methodologies of quality of operation and learning outcomes at periodic intervals through set norms. There is no doubt that IQAC works for quality improvement in the institute to meet diverse needs of the students.

The IQAC has prepared some proforma for evaluation of teaching learning outcome by students. The students give responses regarding proforma. These responses are evaluated by the IQAC and the shortcoming mentioned by the students regarding teaching learning is conveyed to the teacher. The IQAC observes all faculty members teaching learning process once in a month and gives some suggestions.

By getting the student feedback on teachers, we have adopted new teaching methodology in which we are using modern teaching aids i.e. ICT, lectures on various burning issues are arranged by college which helps students to keep in touch with their issues.

The IQAC plays a vital role for quality improvement among the staff. The teaching staff is motivated by IQAC for research, publication of papers and participation in national and International conferences and seminars. The institution has established research degree committee with the help of IQAC. As a result of this remaining two faculty members have completed their Doctor of Philosophy Degree (Ph.D) on or before June 2021.

The name of the faculty's as follows.

Sr. No.	Name	Subject	Date of award of Ph.D.
01	Prof. N.L.Arudkar	History	28/12/2017
02	Prof. V. S. Tale	Political Science	03/06/2021

Publication of Books by faculty's.

Sr. No	Name of the Teacher	Title of the Book Published	Name of the Author/s	Name of the Publisher	ISBN / number of proceedings
1	Prof.Dr. N.L.Arulkar	Bhartachaitihas	Prof..Dr Ravindra Vaidhan rof.Dr.Ashokbhorjar .Prof.Dr. NandkishorArulkar Prof.Dr. SiddharthWathore	NabhaPrakashan, Amravati	ISBN 978-5776-58-7
	Prof. Dr. N.L.Arulkar	■ ■	Prof..Dr.SiddharthWathore Prof.Dr.NandkishorArulkar	NabhaPrakashan, Amravati	ISBN 978-5776-58-9
3	Prof.Dr.M.A.Desh	Balak -Palak	Prof.Dr.M.A.Deshmukh	Prof..Dr.M.A.Deshmukh	ISBN 978-

	mukh		Vartan SamsyaDrusti ani Drustikon			778-31-4	
4	Prof.Dr. Arulkar	N.L.	•	Prof.Dr. SiddharthWathore Prof..Dr Ravindra VaidhaP rof.Dr.Ashokbhorjar .Prof.Dr. NandkishorArulkar Prof.Dr.Ashokbhorjar	NabhaPrakashan, Amravati	ISBN 978-5776-61-2	
5	Prof.Dr. Arulkar	N.L.	■	.ProfDr. NandkishorArulkar Prof.Dr. SiddharthWathore	NabhaPrakashan, Amravati	ISBN 978-5776-66-7	
6	Prof.Dr. Arulkar	N.L.	■	Prof.Dr. SiddharthWathore .Prof.Dr..NandkishorArulk ar	NabhaPrakashan, Amravati	ISBN 978-3831-3-0	
7	Prof.Dr. Arulkar	N.L.	Mahatma Gandhi Ji van,karyaevamVic r har	Prof.Dr.NandkishorArulka	Kapshikar Publication Nagpur	ISBN 978-3484-1-2	
8	Prof.Vilas Tale		NivadakSavidhane Ani Antarrastriysa mbandha	Prof.Dr.J.J.JadhavProf.Dr. BhagwanGarudeProf.Vilas Tale Prof.LakshmanShirade Prof.Dr.DipakDeshmane	Atharva Publication Dudhe	P Book ISBN 8-81-94543 E Book	
9	Prof.Dr. Arulkar	N.L.	•	.Prof.Dr.NandkishorArulka r	D Amravati hyanpatha Publication	ISBN 978-7250-0-8	

In this way IQAC channelizes the research culture in the institution

Secondly, IQAC motivated to sports department of the institute as a result of this the 08 students of the institution got color coat and participated in All India Inter University Tournament. In this way IQAC has contributed significantly for institutionalizing the sports culture in the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Annual gender sensitization action plan :-

The institute every year organizes various activities by NSS, Sports and cultural Department for gender activity. The institute does not keep this activity confined only to college but also takes out rallies and stage shows and street-plays to create awareness in masses only. Students, parents, police, legal advisors and social workers are involved in this program.

Specific facilities provided for women :

1.Safety and security in Campus

2.Counselling

3.Common Rooms

a) Safety and Security:

There is a compound wall enclosing the college building. The entire campus of the college as well as all classrooms has CCTV Cameras. The female faculty members of our college are members of their What's App group.

b) Counseling:

The college has an anti-sexual harassment committee .The counseling cell provides expert guidance from eminent advocates, social workers and police personnel to girls. If anything untoward takes place in the college, it is captured on the CCTV camera and the footage is provided to police for investigation. Anti-ragging committee, discipline committee and grievance redressal committee are in existence in the college.

c) Common Room:

The college has separate common rooms for girls. The female common room is equipped with all facilities and separate toilet.

Any other information:

In the College Birth anniversary of Savitribai Fule is celebrated on January 03rd, Birth anniversary of Swami Vivekanand is celebrated as Yuva Din on January 12, Birth anniversary of Netaji Subhashchandra Bose is celebrated on 23rd January, National Voters Day is also Celebrated on 25th January and 26th

January Republic Day is celebrated. Birth anniversary of Chhatrapati Shivaji Maharaj is celebrated on 19th February; Marathi Bhasha Din is celebrated on 27th February. International Women's Day is celebrated on 08th March. Birth anniversary of Dr. Babasaheb Ambedkar is celebrated on 14th April. Maharashtra Din is Celebrated on 01st May. On 05th June we have celebrate World Environment Day, Birth Anniversary of Rajarshi Shahu Maharaj is celebrated on June 26. Birth

anniversary of Anna Bhau Sathe & Death anniversary of Lokmanya Tilak is jointly celebrated on August 01st, Kranti Din celebrated on 08th August, Birth anniversary of Dr. Ranganathan celebrated on August 09th, Independence Day celebrations on August 15th, We also celebrate National Sports Day on 29th August. Birth anniversary of Dr. Radhakrishnan is celebrated as Teacher's Day on September 05th, N.S.S. Day is celebrated on September 24th. Birth anniversary of Mahatma Gandhi and Lalbahadur Shastri is celebrated on October 2nd, Birth anniversary of APJ Abdul Kalam is celebrated on October 15th as Vachan Prerna Din, Birth anniversary of Sardar Vallabhbhai Patel and Death anniversary of Indira Gandhi is celebrated on October 31st. We also celebrate Maharashtra Din On 1st May. Indian Constitution Day on 26th November every year. Death anniversary of Dr. B. R. Ambedkar is celebrated on December 06th; Death anniversary of Sant Gadge Baba is celebrated on December 20th every year.

The programme on the occasion of national leaders, social reformers, freedom fighters. These types of activities are organized in the college to inculcate moral values among the students by introducing the life and work of these personalities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Students both male and female jointly take part in cultural programs organized by college for the university's Youth Festival. Students from different religions take part in the college annual social program. The students and the staff of the college jointly celebrate national festivals.

Tolerance and harmony towards regional diversity:

Though the college falls in the city limits of Buldana, the students mostly come from tribal and rural belts of the district. Students from all regions are encouraged to take part in NSS and cultural activities and they are also given representation on various college committees. Students from all regions are accommodated in various college programs.

Tolerance and harmony towards linguistic diversity:-

The college organizes various activities during the academic session. These are conducted through different languages. Students are allowed to speak in the language of their choice. Similarly, they are allowed to speak in the language of

their own at debate and elocution competitions. They are also allowed to express themselves in their own language during dance, drama and song events.

Tolerance and harmony towards communal diversity:

Students from different castes, religions and creeds are given admission to the college They are encouraged to take part in NSS, sports, games and cultural events.

Tolerance and harmony towards socio-economic diversity:

To eliminate socio-economic disparity, male as well as female students share the same bench; students are not allowed to bring four-wheelers. The parents are convinced not to send their wards by any vehicle, if their ward could not get driving license from competent authority.

Sensitization of Students to the Constitutional Obligations:

The college observes and celebrates death and birth anniversaries of great persons. Through these, the life and work of these personalities is imbibed upon students. Every year, the college organizes Constitution Day, Human Rights Day, Women's Day, International Literacy Day and Yoga Day.

Through these programs, students learn about their constitutional obligations. The students also get an opportunity to learn about their constitutional obligations when they take part in debate and elocution contests devoted to constitutional issues.

Vidyarthi sansad is again a platform that imbibes in them Constitutional values, rights, duties and responsibilities. Students also learn about their social responsibility through blood donation camp etc.

Sensitization of Employees to the Constitutional Obligations:

All employees are asked to take part in all the activities organized by the college. Each employee has been appointed head of various committees. All have a dress code and each employee has to be punctual. The

rights, duties and responsibilities of the teachers and non-teaching staff have been displayed in the college. For timely planning and execution of the work, daily diaries are maintained by the staff. All teachers have been given mentorship of different student groups in the college. The college has also entrusted teachers to organize group discussions, seminars and workshops on social, economic and other issues of national importance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice 1

1. Title of the practice: Green Campus

1 - Environment what is it Green campus It is our eco system, bio- diversity which help us to live and let live.

1. Plantation and preservation itself is the need of the hour, wherever we observe around us birds, animals, the variety of trees, fruits are the integral part of environment.

The geographical condition of the area, temperature during the summer, average rain fall and the agricultural field that fulfils the requirement not only of farmers but also people in general depend on the satisfactory rain fall. The percentage of the rain fall is directly associated with the plantation and preservation of trees.

2. Objective of the practices:

1. College organized tree plantation with the help of NSS volunteers in the campus and outside the campus on the auspicious occasion of the birthday of our parent society's president. World environment day and government tree plantation programme.
2. Use to replace the fresh trees in place of dead trees in the rainy season.
3. Similarly on vacant places variety of plants are planted through NSS volunteers.
4. The responsibility of the conservation is handover to a group of students. NSS programme officer monitor the conservation of trees.

The basic purpose of plantation and preservation of trees are to maintain the greenery and to reduce the temperature of the surroundings. It is attempt plant trees every year because they maintain the Oxygen layer in the atmosphere and naturally to maintain the temperature of the globe. Preservation of trees is necessary to maintain the eco-balance bio diversity to have satisfactory rainfall to reduce the intensity of the problem of global warming.

3. The context:

1. To make campus green
2. To make the campus fresh and create natural beauty in the campus.
3. To impart the message of plant, trees and to save life society through this students.

4. The practice:

Forest resources are a natural gift. Science time unknown man depends on plant and animal closely associated with forest. Ancient human beings use to satisfy their basic needs completely from forest. Even today we are getting direct or indirect benefit from forest. Forest resources are therefore considered as one of the most important and basics natural resources.

Consistency is another part of plantation and preservation upliftment of the plants is a part of continuous dedication. It needs a master plan sufficient man power, water resources and proper care during the infancy stage of the plants. We take care with tree guards, pesticides etc. Metrological in what so ever the country may be 33% land should be covered by forest. In ancient time 60% part of the earth was occupied by the forest but today this percentage become very less and comes below 25%.

We have to something for our next generation. Otherwise just like water bottles, we have to carry oxygen cylinder on our back in future.

5. Evidence of success

Forest help on a large scale to maintain the balance of nature from time unknown forest is trying to satisfy human beings basic needs like food, clothing and shelter.

6. Problem encountered and resources required:

1. **Location for Plantation**
2. **The stray animals create a great problems**
3. **High temperature during summer and insufficient water.**

7. Notes:

All religious leaders should be involved in the tree plantation campaign.

The NGO's play a very crucial role in this program.

Best Practice – 2

1. Library services to All

2. Objective of the practice:

1. To provide library for teachers in and research students in the neighboring colleges.
2. To provide library facilities to ex students of the College.
3. To provide facilities/services to the members of management.
4. To provide Library service to senior citizens.

3. CONTEXT - mode of operation.

Library membership is open for all. If some reader wishes to use library facilities he/she has to apply for the same and if the principal has allowed, he/ she is given the library membership.

He/ she have to submit application form with his photo, photo ID proof and detail address with email id. He/she is informed about the rule of the library. We try to find out his/her purpose/objectives of using library facility. Teachers and research students in the other colleges are provided 2 books for 7 days on their request. Books, periodicals, journals and research papers are issued of the College management. Ex-students, other readers and pass out students are provided library services with reading facilities. Competitive Books and reading room facilities are available for the Ex-student on their request. No fees are charged from these readers. The information from the internet is also provided to the stakeholder free of cost. Evidence of success use full library facilities without any charge the teachers in the neighboring colleges are benefited.

1. THE PRACTICE:

Ex students make use of our library facilities for competitive exams also. Pass out students are also benefited with the fair said things. The management members also make use of library. Various students, ex-student and people of society use library for various purposes.

Therefore the interest in reading is generating among the students, resulting the numbers of students is also comparatively increased.

1. EVIDENCE OF SUCCESS:

We are extending our facilities to the stakeholders according to his objectives. Well furnished library with the update facilities is one of the useful best practices as well as assets of a college. We are preserving and providing its facilities to build up a society nearby. As a result, the library is providing an advantage to the society. Our surrounding inside the College premises is also beautiful, there as people come here and makes the best use of library.

1. Problems encountered and resources required:

Due to the excessive usages of the electronic media the reading habit is a suffering and it is a dangerous of the society.

1. Notes:

Though we are facing lots of problem but still the practice is use full for society.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

ICT TEACHING AND RESEARCH:-

The present era is an era of information where communication has become faster due to innovations in technology. There is constant explosion of information which needs to be communicated to the students instantly using the means of technology. No college can afford to keep its students behind in the dissemination of knowledge. It is in this context that the college has adopted ICT-based teaching methods for its students. Research is an integral part of teaching and

for research; the college has given top priority and put more thrust on it. This is the area on which the college has and is still building its reputation. This is the area distinctive of the college's performance.

ICT DEVELOPMENT :-

The college has made the best possible efforts to ensure ICT-based culture and temper in the campus. Not only the Principal but also the faculty members have their own computers/ laptops with printer and internet connectivity. The entire work of the college is done by them using their own computers/ laptops. The exchange of all information

regarding the college is done through Principal, ARTS COLLEGE What's App group or emails.. It serves dual purpose. On one hand,

it saves expenditure on stationary, and on the other hand, dissemination of information becomes faster and assured.

To make students acquainted with computers, the college has proved the Department of computer lab. At the computer lab the students sit and download information related to their study topics. Similarly the students learn various study topics & skills on the computers besides watching dramas, movie, novels, etc.

The computer lab imparts them the basic knowledge of the computers.

The teaching faculty creates its teaching material on their computer in the form of PPTs and lectures. These are delivered to the students directly on class-wise What's App group. The purpose of doing this is to keep them informed about the topic and the extent to which it has been taught in a particular lecture. Even if a student misses attending the lecture on any specific time, they can always refer back on What's App. Group.

All teaching faculty engages students online with what's app group and other such plat form. In the period of COVID 19 the faculty regularly sent the study topics on class wise What's App group and faculty constantly took follow up of the students.

The college took every care to provide necessary question papers, their model answers and educational notes to its students via What's App or e-mails.

RESEARCH :-

Research has become a paramount and integral part of any academic institute. The huge explosion of information is nothing but the sheer outcome of copious research that is going on in different or all parts of the globe. No academic institution can afford to stay inactive on this front. The teaching faculty has to keep itself engaged in research in their area of teaching in order to upgrade themselves and thereby upgrade their students. An academic institution is nowadays known by the research scholars it has. The institution has understood the importance of research and hence keeps its faculty motivated for it.

It is the outcome of sheer motivation that 100 percent of the teaching faculty of the college has completed their Ph.D. research successfully.

The faculty is all the time motivated to publish their research papers in peer reviewed journals, National & International conferences.

The college has not stopped here only. It has also encouraged the faculty to write their own books based on the syllabus of their subject.

It is again a matter of great pride for the college that more than 40% of faculty has written and published books.

The college has also motivated and encouraged its faculty members to be research guides in their parent university and it is once again a matter of pride for the college that six of its faculty members are today

recognized research guides in their subjects. S.G.B.Univesity Notification No.202/2022 dated 15/12/2022 Recognition of 5(English , Marathi, Political Science, Economics, Home-Economics) Research centre for Ph.D. In the period of COVID 19, the college has organized Online seminars in all the subjects.

In order to create a research culture in the college, the students are encouraged to take part in various activities of university and inter-collegiate events devoted to promote research attitude in students.

This way, the college has performed distinctively in the field of ICT Teaching and Research and earned an identity for itself there.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

- 1) Co-educational institution imparting education to large number of rural & urban students from one stream viz. Humanities.
- 2) Permanent affiliated to Sant Gadge Baba Amravati University Amravati and is recognition by UGC under 2(f) & 12 (B).
- 3) Pollution free campus with well equipped infrastructure in 2.67 acres of land.
- 4) Well equipped Central Library with reading room.
- 5) Well equipped Computer Lab with 26 computers for academic purpose only.
- 6) All faculty members are Ph.D.
- 7) Five Approved Research Centres for Ph.D.
- 8) Social Awareness programmes are conducted by NSS and participation of Volunteers in various social activities & special camp.
- 9) Availability of some Playgrounds, Indore training facility, Health Centre.

Students achieved laurels in Sports at District, state & National level.

Concluding Remarks :

The College affiliated with Sant Gadge Baba Amravati University and run UG Programm (B.A.) and Ph.D. Program under guidance of University. University designed curriculum executed through the offline and online mode as per the academic calendar. College prepared academic calendar for every academic year. Colleges conducted add on / value added Courses. **Curriculum Enrichment attended by college thought various program and activities. CIE carried out as per the university guideline. Feedback collected from different stakeholders and analyzed them and report hosted on website.** Students are admitted in the college belonging to different categories and different financial background. College follows reservation policy as per the guidelines of State and Central government. Students are aware about each college element and program and program outcome through Student Induction Program. Student-teacher bonding becomes strong through mentor-mentee scheme. Students are satisfied with Student-centric teaching methodology. It is adopted as per guidance of Central, State Government and parent University. All faculties are competed their Ph.D. degree. Student and staff actively participated in different Extension Activities for holistic Development carried out through the NSS, MOU/NGO and various departments of college. Students are satisfied with adequate infrastructure, laboratory, library, play ground facilities as well as ICT and wifi facilities. Infrastructure and Learning resources was maintained. Many needy students Scholarship, Free ship facility and needful financial support. Soft skills development and yoga program conducted by the college which help to physical, mental and personality development of student. During last five year 17 students were outgoing and placed or

progressed to higher education. College prepared perspective plan / action plan to attend vision and mission. College fosters a culture of decentralization and participative management through different student welfare committees. College implemented e-governance through different software. College maintained Welfare measures and PBAS. 18 teachers were provided financial support for participation in conferences and various administrative programmes. College has initiated gender audit and measure for the promotion of gender equity and sensitization. College has facilities and initiatives for management of various types of degradable and non degradable waste, water conservation; green campus initiatives disable friendly, barrier free environment and alternative source of energy. College carried out green audit, environmental audit and energy audit, clean and green campus initiatives and beyond the campus environmental promotion activities. Institute provided inclusive environment. Best practices successfully completed by institute. College distinctively performed through the social activity.